

Address: _____

Date: _____

Prepared by: _____

This report is intended to help avoid disputes. This report should be used to record the condition of the property after the previous tenant leaves, and before the start of the next tenancy in order that it clearly indicates what damage has been done between reports (during a tenancy), and what condition that the next tenant accepts it in before they move in. If repairs are made to the apartment, the apartment should be reviewed again, and the report updated upon completion of the the repair(s) made. Prior to moving in and upon viewing the apartment, the next tenant should sign this report to accept the condition of the apartment as described.

		Accept	Defect	Damage Report:			Accept	Defect	Damage Report:
Hallway	Ceiling				Stairs				
	Walls					Trim			
	Floors					ALARMS			
	Doors					Lights			
	Cupboards					Switches			
	Windows					Plugs			

		Accept	Defect	Damage Report:			Accept	Defect	Damage Report:
Livingroom	Ceiling				Trim				
	Walls					Heating			
	Floors					Lights			
	Doors					Switches			
	Cupboards					Plugs			
	Windows								

		Accept	Defect	Damage Report:			Accept	Defect	Damage Report:
Kitchen	Ceiling				Sinks				
	Walls					Plumbing			
	Floors					Heating			
	Doors					Lights			
	Cupboards					Switches			
	Windows					Plugs			
	Trim								

		Accept	Defect	Damage Report:			Accept	Defect	Damage Report:
Bathroom	Ceiling				Bath				
	Walls					Toilet			
	Floors					Plumbing			
	Doors					Heating			
	Cupboards					Lights			
	Windows					Switches			
	Trim					Plugs			

		Accept	Defect	Damage Report:			Accept	Defect	Damage Report:
Bedroom	Ceiling				Trim				
	Walls					Heating			
	Floors					Lights			
	Doors					Switches			
	Cupboards					Plugs			
	Windows								

		Accept	Defect	Damage Report:			Accept	Defect	Damage Report:
Bedroom	Ceiling				Trim				
	Walls					Heating			
	Floors					Lights			
	Doors					Switches			
	Cupboards					Plugs			
	Windows								

Tenant (signed): _____ Date: _____

Landlord/Management (signed): _____ Date: _____ Repair date: _____ Repair Date: _____ Repair Date: _____